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|  http://intranet2.eastdunbarton.gov.uk/Web%20site/Live/edweblive.nsf/40841fd2fca11fe280256a5b0047a5ff/5efe61a8ccd7257f80256f820036dab0/Text1/1.4D72?OpenElement&FieldElemFormat=gifEducation, People and Business **Skills for Learning, Life and Work H:\RESTRICT\CLD_CS\LEARNING AND SKILLS\ESF YEI\marketing\esflogonew.jpg**  |

**Customer/Learner Registration Form EMPLOYABILITY PIPELINE – EAST DUNBARTONSHIRE**

**PROJECT REF NO 001**

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| **How did you hear about this service? What is the reason for your visit?** |
|       |
| **Details of Referring Agency (if appropriate)****Work Programme Eligibility Check (if appropriate)****Are you receiving Fairer Scotland Fund support? Yes/no** |
| **Personal Details** |
| **Name** |       | **Client Reg. No (Cognisoft No)** |  |
| **Address** |       |
| **Post Code** |       | **Home Tel. No.** |       |
| **Mobile No.** |       | **Email Address** |       |
| **D.O.B** |       | **Gender** | Male [ ]  Female [ ] Not Applicable [ ]  Other [ ] Prefer Not to Say [ ]  Unknown [ ]  |
| **Place/ country of birth** |  | **NI Number** |  |
| **Age Range** | Below 25 years of age [ ] Above 54 years of age [ ]   | **Dependents** | Yes [ ]  No [ ] How many? \_\_\_ |
|  |  | **Do you consider yourself to have a disability?** | Yes [ ]  No [ ]  |
| **Current Status?****Tick one box only** | Unemployed (Registered with Job Centre) [ ]  Long-term Unemployed [ ]  Date Unemployment Commenced\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Economically inactive [ ]  Inactive, not in education or training [ ] Employed (incl self-employed) [ ]  Location of employment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **History:** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Unemployed | Inactive | Employed | In Education/Training |
| 0-6 months |  |  |  |  |
| 7-12 months |  |  |  |  |
| 12-24 months |  |  |  |  |
| 25-36 months |  |  |  |  |
| Over 3 years |  |  |  |  |

 |
| **Length of time since last worked?** | Years \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Months \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Benefit** **where appropriate** | Universal Credit [ ]  Carers Allowance [ ] JSA [ ]  Income Support [ ] EMA [ ]  Pension Credits [ ]  Incapacity Benefit/ESA [ ]  Council Tax Benefit [ ]  Disability Living Allowance (PIP) [ ]  Housing Benefit [ ]  Working Tax Credit [ ]  Child Tax Credit [ ] Child Benefit [ ]  Childcare Element of WTC [ ] Other (please specify) or if none please state \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **What barriers/disadvantages do you have to employment?****Two barriers evidenced (unless long-term unemployed) Evidence provided**­­­­­­­­­­­­­­­­­­­­­­­­­­­­­1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Ethnic Origin** | White Scottish [ ]  Asian Chinese [ ] White English [ ]  Asian Other [ ]  White Welsh [ ]  Black African [ ] White Irish [ ]  Black Caribbean [ ] White Gypsy/Traveller/Roma [ ]  Black Other [ ] White Other [ ]  Multi-ethnic Background [ ] Asian Pakistani [ ]  Other Arab [ ] Asian Indian [ ]  Other Ethnic Background [ ] Asian Bangladeshi [ ]  Unknown [ ]  |  |
| **Religion** |
| Christian [ ]  Roman Catholic [ ]  Muslim [ ]  Hindu [ ]  Buddhist [ ]  Sikh [ ]  Jewish [ ]  None [ ]  Other [ ]  Not Applicable [ ]  Unknown [ ]  |
| **Immigration** |
| EU Citizen [ ]  UK Visa Holder [ ]  Asylum Seeker [ ]  Refugee [ ] Other (please specify) ­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Education** |
| (if approp) School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Left \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(ISCED Levels 1-8)Highest Level of Qualification \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Achieved ­­­­\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Accrediting Body \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Preferred Occupation** |
| Preferred Occupation 1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Preferred Occupation 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Preferred Occupation 3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Preferred Occupation 4 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Additional Information** |
|  Driving Licence held [ ]  Access to transport [ ]  Hold Dual Nationality [ ]  |
| **Do you have an ITA Account?**  | YES/NO |
| **Are you a workforce returner?** | YES/NO |
| **Offences** |
| Do you have any criminal convictions or offences that may hinder your employment opportunities? **Yes / No**  |
| If yes, do you have any limitations / restrictions placed on you with regards to this offence |
|  |
| **Are you currently accessing any other services?** |
|       |

|  |  |
| --- | --- |
| **What is most important thing stopping you getting work you want?****What do you hope to get out of working with the project?**  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **What are your long term goals?** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Skills and Attributes** |  |

|  |
| --- |
| **Additional Information/Follow Up Action** |
|  |

# The main pipeline project is funded by the Scottish Government and European Social and Investment Fund (ESIF) 2014-2020, and as from 5th June 2017, will be delivered by East Dunbartonshire Council.

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| **Consent** |
| The information provided in this form will be processed by East Dunbartonshire Council in accordance with the Data Protection Act 1998. The data you have provided will be shared with the Scottish Government and European Commission and will be used for processing your enquiry and for statistical and monitoring purposes. We may use your personal data to let you know about events/services that we feel may be of interest to you. If you would like to receive such information by email or fax please tick the following box 🞏 If you do not want your details to be used for such marketing purposes please tick the following box 🞏 |

**Signed**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date of Registration**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Start date on programme** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Key Case Worker** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



**OFFICE USE ONLY (EVIDENCE REQUIREMENTS)**

|  |  |
| --- | --- |
| **SUBJECT** | **DETAILS** |
| **Legally able to reside (and, if relevant to the operation, work) in the UK:** |  |
| **Address** |  |
| **Employment/Unemployment Status** |  |
| **Date of Birth** |  |
| **Barrier 1** |  |
| **Barrier 2** |  |