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| http://intranet2.eastdunbarton.gov.uk/Web%20site/Live/edweblive.nsf/40841fd2fca11fe280256a5b0047a5ff/5efe61a8ccd7257f80256f820036dab0/Text1/1.4D72?OpenElement&FieldElemFormat=gifEducation, People and Business **Skills for Learning, Life and Work H:\RESTRICT\CLD_CS\LEARNING AND SKILLS\ESF YEI\marketing\esflogonew.jpg** |

**Customer/Learner Registration Form EMPLOYABILITY PIPELINE – EAST DUNBARTONSHIRE**

**PROJECT REF NO 001**

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| **How did you hear about this service? What is the reason for your visit?** | | | | | | | | | |
|  | | | | | | | | | |
| **Details of Referring Agency (if appropriate)**  **Work Programme Eligibility Check (if appropriate)**  **Are you receiving Fairer Scotland Fund support? Yes/no** | | | | | | | | | |
| **Personal Details** | | | | | | | | | |
| **Name** | |  | | | | **Client Reg. No (Cognisoft No)** | |  | |
| **Address** | |  | | | | | | | |
| **Post Code** | |  | | **Home Tel. No.** | | |  | | |
| **Mobile No.** | |  | | **Email Address** | | |  | | |
| **D.O.B** | |  | | **Gender** | | | Male  Female  Not Applicable  Other  Prefer Not to Say  Unknown | | |
| **Place/ country of birth** | |  | | **NI Number** | | |  | | |
| **Age Range** | Below 25 years of age  Above 54 years of age | | | **Dependents** | | | Yes  No  How many? \_\_\_ | | |
|  |  | | | **Do you consider yourself to have a disability?** | | | Yes  No | | |
| **Current Status?**  **Tick one box only** | Unemployed (Registered with Job Centre)  Long-term Unemployed  Date Unemployment Commenced\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Economically inactive  Inactive, not in education or training  Employed (incl self-employed)  Location of employment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
| **History:** | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | Unemployed | Inactive | Employed | In Education/Training | | 0-6 months |  |  |  |  | | 7-12 months |  |  |  |  | | 12-24 months |  |  |  |  | | 25-36 months |  |  |  |  | | Over 3 years |  |  |  |  | | | | | | | | | |
| **Length of time since last worked?** | | | Years \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Months \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| **Benefit**  **where appropriate** | | | Universal Credit  Carers Allowance  JSA  Income Support  EMA  Pension Credits  Incapacity Benefit/ESA  Council Tax Benefit  Disability Living Allowance (PIP)  Housing Benefit    Working Tax Credit  Child Tax Credit  Child Benefit  Childcare Element of WTC  Other (please specify) or if none please state \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| **What barriers/disadvantages do you have to employment?**    **Two barriers evidenced (unless long-term unemployed) Evidence provided**  ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
| **Ethnic Origin** | White Scottish  Asian Chinese  White English  Asian Other  White Welsh  Black African  White Irish  Black Caribbean  White Gypsy/Traveller/Roma  Black Other  White Other  Multi-ethnic Background  Asian Pakistani  Other Arab  Asian Indian  Other Ethnic Background  Asian Bangladeshi  Unknown | | | | | | | |  | |
| **Religion** | | | | | | | | | |
| Christian  Roman Catholic  Muslim  Hindu  Buddhist  Sikh  Jewish  None  Other  Not Applicable  Unknown | | | | | | | | | |
| **Immigration** | | | | | | | | | |
| EU Citizen  UK Visa Holder  Asylum Seeker  Refugee  Other (please specify) ­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
| **Education** | | | | | | | | | |
| (if approp) School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Left \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (ISCED Levels 1-8)  Highest Level of Qualification \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Achieved ­­­­\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Accrediting Body \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
| **Preferred Occupation** | | | | | | | | | |
| Preferred Occupation 1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Preferred Occupation 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Preferred Occupation 3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Preferred Occupation 4 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
| **Additional Information** | | | | | | | | | |
| Driving Licence held  Access to transport  Hold Dual Nationality | | | | | | | | | |
| **Do you have an ITA Account?** | | | | | YES/NO | | | | |
| **Are you a workforce returner?** | | | | | YES/NO | | | | |
| **Offences** | | | | | | | | | |
| Do you have any criminal convictions or offences that may hinder your employment opportunities? **Yes / No** | | | | | | | | | |
| If yes, do you have any limitations / restrictions placed on you with regards to this offence | | | | | | | | | |
|  | | | | | | | | | |
| **Are you currently accessing any other services?** | | | | | | | | | |
|  | | | | | | | | | |

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| --- | --- |
| **What is most important thing stopping you getting work you want?**  **What do you hope to get out of working with the project?** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **What are your long term goals?** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Skills and Attributes** |  |

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| **Additional Information/Follow Up Action** |
|  |

# The main pipeline project is funded by the Scottish Government and European Social and Investment Fund (ESIF) 2014-2020, and as from 5th June 2017, will be delivered by East Dunbartonshire Council.

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| **Consent** |
| The information provided in this form will be processed by East Dunbartonshire Council in accordance with the Data Protection Act 1998. The data you have provided will be shared with the Scottish Government and European Commission and will be used for processing your enquiry and for statistical and monitoring purposes. We may use your personal data to let you know about events/services that we feel may be of interest to you.  If you would like to receive such information by email or fax please tick the following box 🞏  If you do not want your details to be used for such marketing purposes please tick the following box 🞏 |

**Signed**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date of Registration**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Start date on programme** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Key Case Worker** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



**OFFICE USE ONLY (EVIDENCE REQUIREMENTS)**

|  |  |
| --- | --- |
| **SUBJECT** | **DETAILS** |
| **Legally able to reside (and, if relevant to the operation, work) in the UK:** |  |
| **Address** |  |
| **Employment/Unemployment Status** |  |
| **Date of Birth** |  |
| **Barrier 1** |  |
| **Barrier 2** |  |